

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of November 18, 2009

Time	Topic	Discussion	Action
3:05	Call to Order		
	Approval of Minutes for 11/4/09		Motion for approval of the Minutes of 11/4/09. by A Moore 2nd by K Kammer Voice vote - Ayes unanimous
	President's Report	<p>Topics (see attachment) - ASCCC Plenary Session Resolutions - Resolutions regarding 50% rule, Response to AB440, Library TTIP Funding, Maintain Local Authority over Degree Requirements, Local Control of Workload Reductions, Ensuring Rigorous Control of Workload Reductions, Ensuring Rigorous Content Review to Establish Prerequisites - eliminate statistical validation component, Class Caps Based on Pedagogical Factors, Occupational Programs Course Expansion, Facts and Figures Section, Future Discussions - Prerequisites, Master Plan for Higher Ed and the mission of CA Comm Colleges, Do we fund Access or Success?, Student success (small steps) and pathways analysis, Innovate in an atmosphere of support to affect those small steps</p> <p>Correction made to next Academic Senate Meeting; 12/2 @ 3pm.</p> <p>Recognition of Damaris Castillo-Torres, VP of Student of Assoc Student Government.</p>	

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3:24	New Business	<p>Update from Plenary Session, Part 1 - C Huston reported emphasizing State wide perspective and comparisons between other community colleges afforded by attendance. Breakouts attended were; Balancing Basic Skills and Equity Issues - Basic skills handbook and web site <http://www.cccbi.org>. Info regarding ethnic make-up of basic skills enrollees in credit classes (41% Hispanic, followed by Caucasian, Asian, African Americans, and others) and data about ethnic make-up of non-credit courses was presented. Availability of info encompassing a student success check list for student self-assessment of study skills, Learning styles information and classroom assessment techniques, active learning techniques and learning community. C Huston expressed the budgetary practicality of implementing greater numbers of linked courses.</p> <p>Empowering Local Senates in finding Equilibrium - a primer in the legislative and administrative foundations of Academic Senate powers. Ideas concerning the local Senate role in development, re-development, and discontinuance of courses on campuses were also discussed. C Huston also recounted topics covered in Library Sessions and Leadership Sessions.</p> <p>Local and State Budgets - J Stankas reviewed tips in analysis of local budgets (eg Budget to Actual category). He also reviewed the Prerequisites session. Validation of prerequisites by; content review, prerequisites for courses which have equivalent UC or CSU course, or by statistical validation and a disparate impact study. He reviewed the history of the development of the process to analyze the appropriateness of a prerequisite. The movement towards identifying appropriate prerequisites & mandatory assessments is coming from the Basic Skills Initiative, the Legislative Analysts Office, and external critics (Nancy Shuebock?). Leanings from the BOG, and State Chancellors Office are also moving in those directions long term. State Academic Senate has passed some resolutions that will change Title 5 to allow Curriculum Committee to implement prerequisites through content review of basic skills classes for all college level courses. Pilot prerequisites, for certain courses are being proposed for the purposes of data collection and efficacy determination. The cost to course content of remediating under prepared students in a class was also discussed. Faculty Development session was discussed. Future of Calif Community Colleges and Educational Master Plan session was also reviewed. The original charge of Community Colleges in the Ed Master Plan was reviewed, as was the current shortfall of the current operation of the CCCs visa vis open access and implications of appropriate prerequisites. The</p>	

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		<p>Update from Plenary Session, Part 1 cont. diversity in perspective concerning CCC functional identification and CCC interactions between UC and CSUs was also described. Where does Valley see itself, should be the focus of future discussions. O Salvaggio queried about whether these ideas for change were focused at the local or system level. J Stankas stated that this has yet to be determined by the legislators, however it would behoove us to be self determining and proactive in shaping our future, and inform our State wide bodies in their interactions with legislators. O Salvaggio highlighted the opportunities that this opens. D Hook underscored the importance of the local environment in shaping Valley College's vision.</p>	

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3:51	Committee Reports	<p>Ed Policy - R Pires reported on the second draft of the Program Discontinuance policy (see attached. She presented the historical background of the development of the draft document and the info sources which provided the models that have been incorporated into this draft document. R Pires also described the revision process as it entailed incorporating cultural practices unique to Valley College. The areas of change that were identified were in the Process section, #1, Identification specifying a broader audience that could ID an at-risk program. Also mentioned was #2 under Full Review, make-up of the Discontinuance Committee was modified to add faculty representation. A review of the criteria for considering discontinuance (p2 parts 3a, 3b, 3c, 4) and the remaining steps in the process was also performed. R Pires emphasized the importance (as identified by the State Acad Senate) of; 1) the campus making efforts at strengthening a flagging program before the Discontinuance process is contemplated, 2) the involvement of CTA in the process. Some conversation occurred about the challenge at identifying efforts to strengthen a program in the face of budget limitations. The absence of a time line was also noted but a conversation ensued about identifying an upper limit on steps 1 - 6 of the process portion. J Stanskas recommended a 60 day limit. The trade-off between expediency and care in such a weighty decision was also discussed. D Hook presented the idea of adding an option of suspending a program (composed of all adjunct faculty) in the face of an economic downturn but having the option of reactivating it at some later date. D Torres-Castillo interjected that some interval should be established where a suspended program status should be reviewed for possibility of moving to discontinuance if outside circumstances don't change. J Stanskas also recommended that the discontinuance committee membership be altered to have a VP representative be appropriate rather than automatically instructional.</p> <p>CTE - J Stanskas made an announcement about the CTE Advisory Meeting 11/19 and the representatives to be at the meeting. An up-date from this meeting will occur at the next Academic Senate meeting</p> <p>Curriculum - R Whitfield reported on the committee discussing the disposition of departmental advisories on transfer level courses and the occupation of curriculum to be entered into the Fall '10 catalog. She anticipated a Dec report (at the earliest) to the Senate on any conclusions the Curriculum Committee arrives at relative to these issues.</p>	<p>Motion to forward the Program Discontinuance draft to CTA Exec Comm for feedback. by C Huston 2nd by B Fierro Voice vote - Ayes unanimous</p>

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		<p>Committee Reports cont.</p> <p>Program Review - C Huston gave an update on Program Efficacy Cycle review (see attached). The focus on the committee has been on; 1) placement of needs assessment relative to Budget Committee or Program Review, 2) needs assessment technology data or facilities data to their respective committees rather than Program Review, 3) Program efficacy process (as it relates to forms and reporting areas). As far and #1 the committee had no clear advice about placement of needs assessment. The removal of operational items (white board markers, TP, etc) from needs assessment was supported by Program Review Committee. A tentative set of ideas was presented relative to Program Efficacy (see attachment). A table of the current iteration of the 3 year cycle was the next topic. A draft version of a proposal to group some academic areas together for the purposes of Program Review was also reviewed. A Program Review occurring on 12/4 will attempt to finalize some of these draft recommendations.</p> <p>A Moore commented about the beneficial aspects of pre-training the Dept to be involved in Program Efficacy. C Huston stated that this will be a continuing feature. An agreement occurred about finalizing these changes before the end of the semester took place to enable action to start at the beginning of the Spring Semester. T Heibel pointed an error in the document relative to GIS.</p> <p>Professional Development - C Hunter presented info in regards to the Great Teachers Program (1/28 to 1/30) located at the PDC. No evening gatherings but will have an informal dinner on first day. She is looking for facilitators for this event.</p>	
4:27	Additional Reports	<p>Written Responses to Senate Resolutions from the Vice President of Student Services - J Stanskas stated that these (see attached) were read at to the Board at the last meeting.</p> <p>District Assembly - O Salvaggio reported on the Assembly considering the charge and membership of the District Budget Committee. Interested individuals are invited to attend. It is anticipated that the changes in the charge of the committee in addition to the budgetary challenges will make this an important and active committee. She also mentioned the review of the Management Hiring Policy occurring at the next District Assembly meeting.</p>	

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	Announcements	B Fierro introduced challenges stemming from the suspension of Public Library hours in the City of Colton for former Valley students. C Huston mentioned the possibility of becoming an alumnus to retain some library privileges or the possibility of acquiring a free community card at Valley for check out of materials. Restrictions are placed upon computer use.	
4:30	Adjournment		